

**POLICY GUIDELINES AND SUBMITTAL REQUIREMENTS for CHILD  
DAY CARE FACILITIES**

**As required by Bureau Veritas North America, Inc.**

**ALL INFORMATION MUST BE FILLED IN, CHECKED OR MARKED N/A**

- Building Permit Application.
- Local Municipal Approval
- Two sets of Building Floor plans showing all floors. Plans must be in ink.
- Building Plans must include all applicable information contained below:

**Child Day Care Facility** - A dwelling unit where child day care services are provided for less than 24 hours for 4 to 12 children, which is in a Residential Occupancy if the dwelling unit is used primarily as a private residence and the provision of day care services is accessory to the principal use of the dwelling unit as a residence.

**A. A day care facility, which provides day care services to 4-6 children shall comply with all of the following:**

- 1. Have a smoke detector on each floor and in the basement. The smoke detector shall be powered by a nonreplacable, UL approved lithium battery that is warranted for a minimum 10 years and should sound an alarm when activated that is audible to persons in the unit's indoor child care space with all intervening doors closed. Where this type of detector is utilized, the unit owner of this detector shall keep the proof and date of purchase of the detector in the unit's fire drill logs.
- 2. Have a portable fire extinguisher rated for Class B Fires in the kitchen and other cooking areas.
- 3. Meet the exiting requirements for a Residential Occupancy and licensure under 55 Pa. Code Chapter 3290 (relating to family child day care homes).

(Continued)

**B. A day care facility that is a Residential Occupancy, which provides day care services to 7-12 children shall comply with all of the following:**

- \_\_\_\_ 1. Have an interconnected smoke detector system**
- \_\_\_\_ 2. Have a fire extinguisher rated for Class B fires in the kitchen and other cooking areas.**
- \_\_\_\_ 3. Meet the exiting requirements for a Residential Occupancy and licensure under 55 Pa. Code Chapter 3280 (relating to group child day care homes).**

**C. All other child day care facilities shall be classified under Chapter 3 of the "International Building Code." The facilities shall meet all Uniform Construction Code standards for these occupancy classifications.**

**Fee Schedule:**

**Fees are \$50.00 per man-hour of time accrued. Minimum charge is \$100.00.**

**CERTIFICATION/AFFIDAVIT FORM**

**Building Address** \_\_\_\_\_

**Building Owner Name** \_\_\_\_\_

**Owner Address** \_\_\_\_\_

**The undersigned hereby certifies that he/she has obtained the building owners permission to proceed with this project.**

**Signature** \_\_\_\_\_

**Address** \_\_\_\_\_ **Date** \_\_\_\_\_

3/20/06

**THIS COMPLETED FORM MUST BE TURNED IN WITH PLANS**